

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
TRIVIEW METROPOLITAN DISTRICT NO. 2  
(THE "DISTRICT")  
HELD  
NOVEMBER 3, 2022

A Special Meeting of the Board of Directors of the Triview Metropolitan District No. 2 (referred to hereafter as the "**Board**") was convened on Thursday, November 3, 2022, at 9:00 a.m. This District Board meeting was held at 2138 Flying Horse Club Drive Colorado Springs, CO and via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

Directors In Attendance Were:

Douglas Stimple, President  
Loren Moreland, Treasurer  
Jerald Richardson, Secretary  
Joseph Loidolt, Assistant Secretary  
George Lenz, Assistant Secretary

Also, In Attendance Were:

Josh Miller, Korben Heim & Seef Le Roux; CliftonLarsonAllen LLP  
Pete Susemihl; Susemihl, McDermott & Cowan, P.C.  
Sarah Steph; Classic Homes

### ADMINISTRATIVE MATTERS

**Call to Order and Agenda:** Director Stimple called the meeting to order at 9:59 a.m. Following discussion, upon a motion duly made by Director Moreland, seconded by Director Loidolt and, upon vote, unanimously carried the Board approved the Agenda, as presented.

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Dykstra that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

**Quorum, Location of Meeting and Posting of Meeting Notices:** A quorum was confirmed and the meeting was properly noticed and posted.

**Public Comment:** There was no public comment.

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**Minutes from the December 2, 2021 Regular Board Meeting:** The Board reviewed the minutes from December 2, 2021. Following review, upon a motion duly made by Director Richardson, seconded by Director Moreland and, upon vote, unanimously carried, the Board approved the March 30, 2022 Regular Meeting Minutes as presented.

**2023 Annual Administrative Matters:** Following review, upon a motion duly made by Director Stimple, seconded by Director Moreland and, upon vote, unanimously carried, the Board approved the resolution regarding the 2023 Annual Administrative Matters.

**2023 Insurance Renewal and Documents Needed to Obtain or Maintain Insurance Coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and Authorize Membership in the Special District Association:** The Board discussed the coverage provided. Following discussion and review, upon a motion duly made by Director Moreland, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved the 2023 insurance renewal and adopted the documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association.

**Appointment of Officers:** Following discussion, upon a motion duly made by Director Lenz seconded by Director Stimple and, upon vote, unanimously carried, the Board approved the appointment of officers as follows:

President:	George Lenz
Treasurer:	Doug Stimple
Secretary:	Jerald Richardson
Assistant Secretary:	Loren Moreland
Assistant Secretary:	Joe Loidolt

**Other:** None.

### **FINANCIAL MATTERS**

**September 30, 2022 Unaudited Financial Statements:** Mr. Seef Le Roux reviewed the September 30, 2022 Unaudited Financial statements with the Board. Following discussion, upon a motion duly made by Director Richardson, seconded by Director Moreland and, upon vote, unanimously carried, the Board accepted the September 30, 2022 Unaudited Financial Statements.

**Payment of Claims:** Mr. Le Roux reviewed the claims with the Board, noting that there was only one claim at the time of the meeting. Following review, upon a motion duly made by Director Stimple, seconded by Director Moreland and, upon vote, unanimously carried, the Board ratified approval of previous claims

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and approved the payment of current claims in the amount of \$25,879.65.

**Public Hearing on the Proposed 2023 Budget and Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies and Public Hearing to Consider Amendment of the 2022 Budget. Resolution to Amend the 2022 Budget:** Mr. Le Roux reviewed the Proposed 2023 Budget and the 2022 Budget Amendments with the Board. It was determined that an amendment to the 2022 Budget of the Debt Service Fund would be needed. The Board discussed a debt service levy.

The public hearing to consider the proposed 2023 Budget and to consider amending the 2022 Budget at 10:10 a.m.

It was noted that Notice stating that the Board would consider adoption of the 2023 budget and the 2022 budget amendment and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

There were no public comments and the Board closed the public hearing at 10:11 a.m.

Following discussion, upon a motion duly made by Director Stimple, seconded by Director Moreland and, upon vote, unanimously carried, the Board approved 2023 Budget and adopted the Resolution to Adopt the 2023 Budget, Appropriate Sums of Money and Set Mill Levy, subject to final assessed valuation and legal review.

**DLG-70 Certification of Tax Levies Form for Certification to the Board of County Commissioners and Other Interested Parties:** Following discussion, upon a motion duly made by Director Stimple, seconded by Director Moreland and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

**Board Member to Sign the DLG-70 Certification of Tax Levies:** Following discussion, upon a motion duly made by Director Richardson, seconded by Director Stimple and, upon vote, unanimously carried, the Board appointed Director Stimple and Director Lenz to sign the DLG-70 Certification of Tax Levies.

**2024 Budget:** Following discussion, upon a motion duly made by Director Richardson, seconded by Director Moreland and, upon vote, unanimously carried, the Board appointed the District Accountant to prepare 2024 Budget.

**Engagement Letter with BiggsKofford to Prepare the 2022 Audit:** Following discussion, upon a motion duly made by Director Richardson,

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seconded by Director Moreland and, upon vote, unanimously carried, the Board approved the engagement letter with BiggsKofford to prepare the 2022 Audit.

**Other:** None.

### **LEGAL MATTERS**

#### **Regular Election for Directors on May 2, 2023, Appointing the DEO and Authorizing the DEO to Perform all Tasks Required for the Conduct of a Mail Ballot Election:**

Attorney Susemihl reviewed the resolution calling the regular election for Directors with the Board. Following a discussion and review, upon a motion duly made by Director Stimple, seconded by Director Moreland and, upon vote, unanimously carried, the Board approved the Resolution Calling a Regular Election for Directors on May 2, 2023, and appointed Pete Susemihl as the DEO and authorized Attorney Susemihl to perform all the DEO tasks required for the conduct of a mail ballot election.

**Other:** None.

### **MANAGER MATTERS**

#### **CliftonLarsonAllen LLP Master Service Agreement and Related Statement(s) of Work:**

Following a discussion and review, upon a motion duly made by Director Stimple, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved the CliftonLarsonAllen LLP Statement(s) of Work for 2023.

**Other:** None.

### **OTHER BUSINESS**

**Other:** None.

### **ADJOURNMENT**

There being no further business to come before the Boards at this time, Director Stimple adjourned the meeting at 10:12 a.m.

Respectfully submitted,

DocuSigned by:  
By Jerald Richardson  
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Secretary for the Meeting

**Certificate Of Completion**

Envelope Id: C013926A1E6C4316B777422680975BF1	Status: Completed
Subject: Triview MD 2: RESO Annual Admin 2024 (TMD2).pdf, Reso to Adopt 2024 Budget and Approp...	
Client Name: Triview MD 2	
Client Number: A171407	
Source Envelope:	
Document Pages: 30	Signatures: 10
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kathy Suazo
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Kathy.Suazo@claconnect.com
	IP Address: 24.9.186.151

**Record Tracking**

Status: Original	Holder: Kathy Suazo	Location: DocuSign
12/29/2023 2:46:59 PM	Kathy.Suazo@claconnect.com	

**Signer Events**

George Lenz  
 GLenz@classichomes.com  
 President  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 3E8AF92E9BFB4B4...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 199.188.116.18

**Timestamp**

Sent: 12/29/2023 2:54:41 PM  
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 Viewed: 1/8/2024 9:47:49 AM  
 Signed: 1/8/2024 9:48:03 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/29/2021 12:20:12 PM  
 ID: 7e632d3b-a3ab-4f10-980e-243c6360cf32

Jerald Richardson  
 JerryR@classichomes.com  
 President  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 13EC897E3404FC...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 199.188.116.18

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 Viewed: 1/8/2024 10:10:45 AM  
 Signed: 1/8/2024 10:14:46 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 1/8/2024 10:10:45 AM  
 ID: 2c83f2cc-09b4-4819-884f-2b26cb9c105a

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Record Retention  
 SDRetention@claconnect.com  
 Security Level: Email, Account Authentication (None)

COPIED

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 Viewed: 1/9/2024 1:55:15 PM

**Electronic Record and Signature Disclosure:**  
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 ID: 2eeab7cf-9041-488d-bed0-8baedf289723

Carbon Copy Events	Status	Timestamp
Pete Susemihl psusemihl@smmclaw.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 1/8/2024 10:14:48 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 11/8/2022 2:32:11 PM ID: 5957cb6d-cd11-4719-baf3-e0cf53ef91ff		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/29/2023 2:54:41 PM
Certified Delivered	Security Checked	1/8/2024 10:10:45 AM
Signing Complete	Security Checked	1/8/2024 10:14:46 AM
Completed	Security Checked	1/8/2024 10:14:48 AM

Payment Events	Status	Timestamps
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**Electronic Record and Signature Disclosure**

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